

# POLICY

## BUILD SKILLS NT

Responsibility of: Employment and Training Division  
Effective Date: 1 June 2007  
Next Review Date: 1 June 2008  
Actual Date Reviewed: 31 May 2007

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### 1 POLICY

Build Skills NT is a Government initiative to assist Northern Territory employers to up-skill or re-skill existing workers.

Employees in the construction, automotive, engineering, mining and hospitality industries, or other areas of identified skill shortage or of economic importance to the NT, are eligible for assistance under this program. The program generally targets groups of employees, not individuals.

Submissions will need to be developed by peak industry bodies, industry groups/organisations or union organisations in consultation with target employers. It is anticipated these organisations will be able to identify employers, or groups of employers, who will benefit from increasing the skill level of their workers.

Funding will be provided to nominated Registered Training Organisations (RTO) for the assessment of existing skill levels of an employee or provision of required training to bring the employee to a higher skill level.

Recognition of prior learning (RPL) processes already embedded in RTO training services will be eligible to be funded under this program.

In exceptional circumstances, funding will be provided to other organisations where training and/or assessment is not part of the program.

Funding allocations will be staged with an upfront payment on commencement and a completion payment once the training, assessment or up-skilling/re-skilling activity is completed and the desired outcomes achieved.

### 2 BUSINESS NEED

The aim of the program is to minimise the effect of current and emerging skill shortages and increase the productivity of the Northern Territory workforce.

Many existing workers have substantial experience and job knowledge with no qualifications. This program can assist these workers to become qualified or achieve the recognition that may be required for some licensed occupations.

### 3 RESPONSIBILITIES

- 3.1 The responsibility for developing and maintaining this policy rests with the Director, Training Branch.
- 3.2 The Deputy Chief Executive, Employment and Training, is responsible for approving this policy.

### 4 DEFINITION

#### *Recognition of Prior Learning*

RPL is the acknowledgement of a person's skills and knowledge acquired through previous training, work or life experience, which may be used to grant status or credit in a subject or module.

### 5 RELATED POLICIES (if applicable)

- 5.1 Northern Territory [Recognition of Prior Learning Policy](#)
- 5.2 [Australian Quality Training Framework \(AQTF\): Standards for Registered Training Organisations](#)
- 5.3 [National Principles and Operational Guidelines for Recognition of Prior Learning \(RPL\): Australian Qualifications Framework](#)

### 6 REVIEW

This policy will be reviewed annually.

### 7 GUIDELINES/PROCEDURES

- 7.1 [Application Guidelines for Build Skills NT](#)
- 7.2 RTOs must have scope to assess the qualifications/courses as registered on the National Training Information Service.
- 7.3 RTOs must comply with Standard 8, particularly 8.2 of the Australian Quality Training Framework (AQTF): Standards for Registered Training Organisations.
- 7.4 RTOs must comply with the Australian Quality Training Framework (AQTF): Standards for Registered Training Organisations.
- 7.5 RPL activity will be monitored through the AVETMISS submissions and analysis of early completions of apprentices and trainees.
- 7.6 RTOs will be audited for Build Skills NT activity under the AQTF.

JOHN HASSED  
DEPUTY CHIEF EXECUTIVE

June 2007