

ITEM VISITS BY DEPARTMENTAL OFFICERS

POLICY Section 67(i) of the *Education Act* requires the Chief Executive to arrange for at least one visit each year to non-government schools by an authorised departmental officer, as well as at other times as the Chief Executive thinks fit—including at the request of the governing authority or head teacher of a registered educational institution.

The mandatory annual visit is for the purpose of determining whether the institution is operating within the prescribed requirements, whilst visits at the request of the governing authority or head teacher are usually in connection with administrative matters.

The Chief Executive may also, at the request of the governing authority or head teacher, arrange for visits to the institution by a medical practitioner, nurse, dentist, or dental therapist for the purpose of advising on any matter relating to the health or welfare of the students enrolled at the institution.

As a normal courtesy, the authorised visitor should advise the governing authority or head teacher of the impending visit.

A booklet titled *School Review of Northern Territory Non-Government Schools*, currently in production, will provide detailed information.

Contact Officer Chief Financial Officer
 Financial Services Division

Telephone 8901 4949